**TRANSPORTATION POOLED FUND PROGRAM**

**QUARTERLY PROGRESS REPORT**

Date: October 26, 2011\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Lead Agency (FHWA or State DOT): \_Washington State Department of Transportation \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**INSTRUCTIONS:**

*Project Managers and/or research project investigators should complete a quarterly progress report for each calendar quarter during which the projects are active. Please provide a project schedule status of the research activities tied to each task that is defined in the proposal; a percentage completion of each task; a concise discussion (2 or 3 sentences) of the current status, including accomplishments and problems encountered, if any. List all tasks, even if no work was done during this period.*

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| **Transportation Pooled Fund Program Project #**  *(i.e, SPR-2(XXX), SPR-3(XXX) or TPF-5(XXX)*  TPF-5(250) | | **Transportation Pooled Fund Program - Report Period:**  □Quarter 1 (January 1 – March 31)  □Quarter 2 (April 1 – June 30)  X Quarter 3 (July 1 – September 30)  □Quarter 4 (October 1 – December 31) | |
| **Project Title:**  **Strategies and Best Practices for State Departments of Transportation to Support Commercialization of Electric Vehicles (EV) and Infrastructure** | | | |
| **Name of Project Manager(s):**  **Anne Criss** | **Phone Number:**  **360-584-5655** | | **E-Mail**  crissa@wsdot.wa.gov |
| **Lead Agency Project ID:**  **TPF-5(250)** | **Other Project ID (i.e., contract #):** | | **Project Start Date:**  July 1, 2011 |
| **Original Project End Date:** | **Current Project End Date:** | | **Number of Extensions:** |

Project schedule status:

X On schedule □ On revised schedule □ Ahead of schedule □ Behind schedule

Overall Project Statistics:

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| --- | --- | --- |
| **Total Project Budget** | **Total Cost to Date for Project** | **Percentage of Work**  **Completed to Date** |
| $135,000 | $0.00 | Less than 5 percent |

***Quarterly*** Project Statistics:

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| --- | --- | --- |
| **Total Project Expenses**  **and Percentage This Quarter** | **Total Amount of Funds**  **Expended This Quarter** | **Total Percentage of**  **Time Used to Date** |
| $0.00 | $0.00 | N/A |

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| **Project Description**:  Every major auto manufacturer is now planning or will be mass-producing an electric-drive vehicle within 24 months. By 2012, more than 120 new electric vehicle models will be available for retail sale. Efforts are underway at the federal and state level to incentivize and support the deployment of electric vehicles and infrastructure.  There is no national forum for state transportation agencies to collaborate on funding efforts, model policies, and best practices. A forum or community of practice is essential to help states maximize investments and ensure consistency among states as this new technology is rapidly put into practice.  This project will bring together representatives from different states to engage in a highly interactive series of discussions, presentations, and peer-to-peer exchanges. The proposed workshop(s) will help DOTs build their capacity and capabilities to work with private partners as well as federal, state, and local officials as transportation electrification efforts gain momentum around the country. |

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| **Progress this Quarter (includes meetings, work plan status, contract status, significant progress, etc.):**  A scope of work has been drafted and approved by the project partners, an initial kick off meeting was held on August 4, and preliminary discussions are underway with a potential contractor. In addition WSDOT has begun a literature review and drafted survey questions to send to state DOTs to gather information on their level of engagement and interest with electric vehicles. |
| **Anticipated work next quarter**:  It is anticipated that we will secure a contractor in the next quarter and they will begin implementing the scope of work. |

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| **Significant Results:** |
| **Circumstance affecting project or budget. (Please describe any challenges encountered or anticipated that**  **might affect the completion of the project within the time, scope and fiscal constraints set forth in the**  **agreement, along with recommended solutions to those problems).** |

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| **Potential Implementation:** |