**TRANSPORTATION POOLED FUND PROGRAM**

**QUARTERLY PROGRESS REPORT**

Date: \_\_\_\_\_\_January 1, 2012\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Lead Agency (FHWA or State DOT): \_\_\_\_\_\_Washington State DOT\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**INSTRUCTIONS:**

*Project Managers and/or research project investigators should complete a quarterly progress report for each calendar quarter during which the projects are active. Please provide a project schedule status of the research activities tied to each task that is defined in the proposal; a percentage completion of each task; a concise discussion (2 or 3 sentences) of the current status, including accomplishments and problems encountered, if any. List all tasks, even if no work was done during this period.*

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| **Transportation Pooled Fund Program Project #**  *TPF-5(151)* | | **Transportation Pooled Fund Program - Report Period:**  □Quarter 1 (January 1 – March 31)  □Quarter 2 (April 1 – June 30)  □Quarter 3 (July 1 – September 30)   * Quarter 4 (October 1 – December 31) | |
| **Project Title:**  **Subsurface Drainage for Landslide and Slope Stabilization** | | | |
| **Name of Project Manager(s):**  **Kim Willoughby** | **Phone Number:**  **360.705.7978** | | **E-Mail**  willouk@wsdot.wa.gov |
| **Lead Agency Project ID:** | **Other Project ID (i.e., contract #):**  **GCA6381**  **T4120-27** | | **Project Start Date:**  2007 |
| **Original Project End Date:** | **Current Project End Date:**  **12/31/2012** | | **Number of Extensions:** |

Project schedule status:

□On schedule X On revised schedule □ Ahead of schedule Behind schedule

Overall Project Statistics:

|  |  |  |
| --- | --- | --- |
| **Total Project Budget** | **Total Cost to Date for Project** | **Percentage of Work**  **Completed to Date** |
| $442,000 | $401,730.77 | 91% |

***Quarterly*** Project Statistics:

|  |  |  |
| --- | --- | --- |
| **Total Project Expenses**  **and Percentage This Quarter** | **Total Amount of Funds**  **Expended This Quarter** | **Total Percentage of**  **Time Used to Date** |
| $45,687.34 |  |  |

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| --- | --- | --- |
| **Project Description**:   |  | | --- | | Provide best practices and guidance for subsurface drainage applications for slope stabilization, including subsurface investigation and testing, groundwater-flow characterization, analysis, drain configurations and design, installation methods, monitoring, and maintenance. | |  | |

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| **Progress this Quarter (includes meetings, work plan status, contract status, significant progress, etc.):**  Work on the draft manual is wrapping up and the draft should be available for review within the next quarter. |
| **Anticipated work next quarter**:  Review draft manual by states. |

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| **Significant Results:** |
| **Circumstance affecting project or budget. (Please describe any challenges encountered or anticipated that**  **might affect the completion of the project within the time, scope and fiscal constraints set forth in the**  **agreement, along with recommended solutions to those problems).** |

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| **Potential Implementation:** |