**Meeting Agenda By Albany Visualization And Informatics Lab (AVAIL) Lewis Mumford Center, University at Albany, SUNY 12/19/2013**

**Location:** **Conference Call with Webinar/Screen casting available.**

* **Thursday, December 19, 2013 at 11:00 A.M. EDT**
  + [**https://global.gotomeeting.com/join/884534973**](https://global.gotomeeting.com/join/884534973)
* **Dial +1 (213) 493-0007**
  + **Access Code: 884-534-973**
  + **Audio PIN: Shown after joining the meeting (for VOIP connection)**
  + **Meeting ID: 884-534-973**

**Attendees:**

**USDOT Federal Highways Administration (FHWA)**

* **Travel Monitoring and Survey’s Division Chief**
* **Project Task Monitor**
* **FHWA support staff**

**SUNY Albany Visualization and Informatics Lab (AVAIL)**

* **Dr. Catherine Lawson, PhD. – Principal Investigator**
* **Matthew Wolkoff – Project Manager**
* **Alex Muro – Senior Technical Programmer**

# **Agenda:**

1. **Introductions.**
   1. **FHWA**
   2. **SUNY AVAIL Team**
2. **Project Overview.**
   1. **Project Background**
   2. **Project Objectives**
3. **Proposed research strategy**
   1. **Planned approach for tasks**
4. **Discussion of Scope**
   1. **Clarification of issues or concerns**
   2. **Steps required to resolve issues or concerns**
5. **Next Steps**
   1. **TM meeting**

**Catherine T. Lawson, Ph.D.**

**Chair, Geography and Planning Department**

**Director, Lewis Mumford Center**

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