**TRANSPORTATION POOLED FUND PROGRAM**

**QUARTERLY PROGRESS REPORT**

Date: \_\_1/29/2014\_\_\_\_\_\_\_\_\_

Lead Agency (FHWA or State DOT): \_\_FHWA\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**INSTRUCTIONS:**

*Project Managers and/or research project investigators should complete a quarterly progress report for each calendar quarter during which the projects are active. Please provide a project schedule status of the research activities tied to each task that is defined in the proposal; a percentage completion of each task; a concise discussion (2 or 3 sentences) of the current status, including accomplishments and problems encountered, if any. List all tasks, even if no work was done during this period.*

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| **Transportation Pooled Fund Program Project #**  *(i.e, SPR-2(XXX), SPR-3(XXX) or TPF-5(XXX)*  SPR-2(207) and TPF-5(052) | | **Transportation Pooled Fund Program - Report Period:**  □Quarter 1 (January 1 – March 31)  □Quarter 2 (April 1 – June 30)  □Quarter 3 (July 1 – September 30)  🗹Quarter 4 (October 1 – December 31) | |
| **Project Title:**  Transportation Management Center Pooled Fund Study | | | |
| **Name of Project Manager(s):**  Jimmy Chu | **Phone Number:**  202-366-3379 | | **E-Mail**  Jimmy.chu@dot.gov |
| **Lead Agency Project ID:**  DTFH61-06-D-0004-T-11008 | **Other Project ID (i.e., contract #):** | | **Project Start Date:**  Feb. 1, 2000 |
| **Original Project End Date:**  Sept. 30, 2010 | **Current Project End Date:**  Sept. 30, 2017 | | **Number of Extensions:**  1 |

Project schedule status:

🗹 On schedule □ On revised schedule □ Ahead of schedule □ Behind schedule

Overall Project Statistics:

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| **Total Project Budget** | **Total Cost to Date for Project** | **Percentage of Work**  **Completed to Date** |
| 2,566,697 | 1,403,259 | 55 |

***Quarterly*** Project Statistics:

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| --- | --- | --- |
| **Total Project Expenses**  **and Percentage This Quarter** | **Total Amount of Funds**  **Expended This Quarter** | **Total Percentage of**  **Time Used to Date** |
| 116,809 | 116,809 |  |

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| **Project Description**:  The Transportation Management Center (TMC) Pooled Fund Study (PFS) serves as a forum to identify and address issues that are common among agencies that manage and operate TMCs and provides an opportunity for agencies to collectively take on those key issues and challenges. The TMC PFS also provides an opportunity to facilitate the interaction, sharing of information and successful practices with a broader audience to advance and improve upon the current state-of-the-practice related to the management, operation, and performance of TMCs.  The goal of the TMC PFS is to assemble regional, state, and local transportation management agencies and the Federal Highway Administration (FHWA) to:   * Identify human-centered and operational issues; * Suggest approaches to addressing identified issues; * Initiate and monitor projects intended to address identified issues; * Provide guidance and recommendations and disseminate results; * Provide leadership and coordinate with others with TMC interests; and * Promote and facilitate technology transfer related to TMC issues nationally. |

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| **Progress this Quarter (includes meetings, work plan status, contract status, significant progress, etc.):**  A conference call with the members was held in October to discuss the plan for initiating projects that were selected at the annual meeting in May 2013. Members reviewed the scopes of the projects and discussed additional issues and topics to be included, and determined the priority for moving them forward.  The Effectiveness of Safety and Public Service Messages on DMS project was slightly behind schedule. Surveys of travelers in four metropolitan areas were completed. A webinar was conducted in December where preliminary results were presented and discussed.  The Best Practice for Road Condition Reporting Systems project was on schedule. A literature review report was delivered. A webinar was held in November to review the literature review report and discuss project progress.  A letter report for the literature review and best practices case study investigation for the Roles of TMCs in Incident Management on Managed Lanes project was submitted in October. Review comments were provided to the contractor.  The Guidebook for Development Virtual TMCs project was on schedule. A literature review report and a draft annotated outline for the Guidebook were submitted in November. Comments on the two deliverables were provided to the contractor.  A draft Statement of Work (SOW) for the Next Generation Traveler Information Systems: A 5-Year Outlook was developed. The SOW will be finalized in January 2014 and an RFP will be issued in February 2014. |
| **Anticipated work next quarter**:  A conference call with the members will be held in January 2014 to discuss the scope of one project that is planned to be initiated in March/April 2014. Members will also discuss plans for the annual meeting in 2014.  The draft report for the Effectiveness of Safety and Public Service Messages on DMS project is expected to ready for review in February.  An annotated outline for the synthesis report to be produced for the Best Practice for Road Condition Reporting Systems project will be developed in the next quarter. |

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| **Significant Results:**  None for this reporting period. |
| **Circumstance affecting project or budget. (Please describe any challenges encountered or anticipated that**  **might affect the completion of the project within the time, scope and fiscal constraints set forth in the**  **agreement, along with recommended solutions to those problems).**  No issues have been encountered to date. |

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| **Potential Implementation:**  Additional webinars to broadcast research results and products by the TMC pooled fund study will be arranged and rolled out on a quarterly basis. |