**TRANSPORTATION POOLED FUND PROGRAM**

**QUARTERLY PROGRESS REPORT**

Date: 30 October 2012

Lead Agency : Louisiana Department of Transportation & Development

**INSTRUCTIONS:**

*Project Managers and/or research project investigators should complete a quarterly progress report for each calendar quarter during which the projects are active. Please provide a project schedule status of the research activities tied to each task that is defined in the proposal; a percentage completion of each task; a concise discussion (2 or 3 sentences) of the current status, including accomplishments and problems encountered, if any. List all tasks, even if no work was done during this period.*

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| **Transportation Pooled Fund Program Project #***(i.e, SPR-2(XXX), SPR-3(XXX) or TPF-5(XXX)*TPF-5(273) | **Transportation Pooled Fund Program - Report Period:**□Quarter 1 (January 1 – March 31)□Quarter 2 (April 1 – June 30)**X** Quarter 3 (July 1 – September 30)□Quarter 4 (October 1 – December 31) |
| **Project Title:****Institute for Trade and Transportation Studies - ITTS** |
| **Name of Project Manager(s):****Dennis Decker** | **Phone Number:****(225) 379-1248** | **E-Mail****Dennis.Decker@la.gov** |
| **Lead Agency Project ID:****13-ITTS** | **Other Project ID (i.e., contract #):****SIO No. 30001060** | **Project Start Date:****1 Dec 2012** |
| **Original Project End Date:****30 June 2017** | **Current Project End Date:****30 June 2017** | **Number of Extensions:** |

Project schedule status:

x On schedule □ On revised schedule □ Ahead of schedule □ Behind schedule

Overall Project Statistics:

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|  **Total Project Budget** |  **Total Cost to Date for Project** |  **Percentage of Work**  **Completed to Date** |
| $ 1,592,000 | $218,532.32 | 18% |

***Quarterly*** Project Statistics:

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|  **Total Project Expenses**  **and Percentage This Quarter** |  **Total Amount of Funds**  **Expended This Quarter** |  **Total Percentage of**  **Time Used to Date** |
| $218,532.32 (14%) | $92,486.34 | 18% |

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| **Project Description**:**OBJECTIVES:**The purpose of ITTS is to estimate trade volumes with Latin America and other international trade, evaluate infrastructure investments needed to support growth in international trade, and develop strategies to guide infrastructure investments. The overall goal is to help the Southeastern Transportation Alliance states develop their competitive advantages to capture trade opportunities and the associated economic benefits.   The scope of work will consist of, but not be limited to, the following:* Update the Latin America Trade and Transportation Study but expand to include all international trade.
* Organize and facilitate workshops attended by ITTS member states to review trade forecasts and freight flows, and to present and compare member state transportation plans to ensure proper coordination.
* Organize and sponsor an annual “Freight in the Southeast” conference to provide a continuing education and peer exchange opportunity for member states.
* Within budgetary allowances, provide support to member states such as speaking at member state conferences, offering expert advice, etc.
* Provide technical assistance in meeting the requirements of MAP-21 including but not limited to State Freight Plans, Freight networks and identifying Regional Freight corridors.

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| **Progress this Quarter (includes meetings, work plan status, contract status, significant progress, etc.):****Task 1: Network Development*** Meet with States to discuss ITTS network

 **Task 2: Data Development*** Work with BTS and FHWA on more data integration activities
* Develop economic establishment data to assist in modeling efforts

**Task 3: Communications, Training and Education** * Begin work on Mississippi River Coalition activities
* Export materials for States
* Working on WRDA related waterway studies for Member States
* Meet with Vidalia, LA and Natchez, MS officials on maritime trade on the Mississippi River
* Attended Transcad training
* Released working paper on importance of ports to U.S. Economy, used by various groups for WRDA Reauthorization requests
* Participated in PIIRA webinar for AASHTO.

**Task 4: Meeting*** Continue working with Florida DOT on freight in the Southeast Conference, 2014
* Organized the ITTS Summer Advisory Meeting, in partnership with the FHWA-AASHTO Freight Partnership meeting in Washington DC
* Spoke at the Board of Commissioners and ITTS Board of Directors meeting at the SASHTO Annual meeting

**Task 5: Progress and Final Reports, Meeting Minutes, Conference Summaries and Freight Study Reports*** ITTS Newsletters and Website updates

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| **Anticipated work next quarter**:**Task 1: Network Development** Release an approved ITTS network for State review**Task 2: Data Development** Continue working with States and BTS on freight data releases to member states**Task 3: Communications, Training and Education** * Update Website Statistics for member states (including Missouri)
* Release more state summary materials as well as working with Southern Legislative Conference on general freight materials to share with their members

**Task 4: Meeting*** Release Conference Report on Kentucky Meeting
* Florida Meeting in 2014, speakers, hotel block, and related activities

**Task 5: Progress and Final Reports, Meeting Minutes, Conference Summaries and Freight Study Reports** |
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| **Significant Results:**  |
| **Circumstance affecting project or budget. (Please describe any challenges encountered or anticipated that** **might affect the completion of the project within the time, scope and fiscal constraints set forth in the** **agreement, along with recommended solutions to those problems).** |

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| **Potential Implementation:**  |