**TRANSPORTATION POOLED FUND PROGRAM**

**QUARTERLY PROGRESS REPORT**

Lead Agency (FHWA or State DOT): \_\_\_\_\_\_\_\_FHWA\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**INSTRUCTIONS:**

*Project Managers and/or research project investigators should complete a quarterly progress report for each calendar quarter during which the projects are active. Please provide a project schedule status of the research activities tied to each task that is defined in the proposal; a percentage completion of each task; a concise discussion (2 or 3 sentences) of the current status, including accomplishments and problems encountered, if any. List all tasks, even if no work was done during this period.*

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| **Transportation Pooled Fund Program Project #***(i.e, SPR-2(XXX), SPR-3(XXX) or TPF-5(XXX)*TPF 5(305) | **Transportation Pooled Fund Program - Report Period:**□Quarter 1 (January 1 – March 31) Quarter 2 (April 1 – June 30)Quarter 3 (July 1 – September 30)xQuarter 4 (October 1 – December 31) |
| **Project Title:**Regional and National Implementation and Coordination of ME Design |
| **Name of Project Manager(s):**Chris Wagner, P.E. | **Phone Number:**404-562-3693 | **E-Mail**Christopher.wagner@dot.gov |
| **Lead Agency Project ID:** | **Other Project ID (i.e., contract #):** | **Project Start Date:**9/14/20014 |
| **Original Project End Date:**9/2019 | **Current Project End Date:**9/2019 | **Number of Extensions:**0 |

Project schedule status:

x On schedule □ On revised schedule □ Ahead of schedule □ Behind schedule

Overall Project Statistics:

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|  **Total Project Budget** |  **Total Cost to Date for Project** |  **Percentage of Work**  **Completed to Date** |
| $220,000 | $0 | 0% |

***Quarterly*** Project Statistics:

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| --- | --- | --- |
|  **Total Project Expenses**  **and Percentage This Quarter** |  **Total Amount of Funds**  **Expended This Quarter** |  **Total Percentage of**  **Time Used to Date** |
| $0 | $0 | 0 |

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| **Project Description**:The purpose of the peer exchanges and the AASHTO National Users Group meeting is to support State DOT and Canadian province implementation of ME Design procedures by (1) sharing information between, (2) identifying issues at the local/regional level with regard to implementation, (3) identifying needs or areas that still need to be researched relative to the MEPDG, and (4) organizing implementation efforts on a regional and National basis. The four peer exchanges will be limited to participation by governmental agencies, while the AASHTO Users group meeting will be open to industry representatives, academics, consultants, and others interested in ME Design. Funds from this pooled fund will only be used to support contributing agency travel and development activities. The peer exchanges and AASHTO National Users Group meeting will focus primarily on the efforts related to the AASHTO MEPDG and related Pavement ME DesignTM software. However, all agencies are welcome to participate in the pooled fund; as most topics covered are fundamental and applicable to all ME design procedures and pavement design in general. |

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| **Progress this Quarter (includes meetings, work plan status, contract status, significant progress, etc.):**The pooled fund has been sponsored by 16 agencies. An initial planning meeting with the sponsoring agencies was held on 12/15/15. The agenda is given below. From this meeting a SOW for developing a contract will be developed.Meeting: TPF 5(305) Regional and National Implementation and Coordination of ME DesignAgenda:• Approve TPF Charter (see attached)• Outline scope of work for contract• Primary items for Users Group Meeting agenda• Meeting location and date(s)• Time table moving forward• Other items-------------------------------------------------------------------------------------------------------------------------------Considerations for scope of work:• Develop agenda and meeting logistics• Advertise to State DOT’s • Arrange travel for pooled fund participants• Set up Pooled fund website o Or provide materials for dissemination on MEdesign.com• Provide ½ day (?) training at Users Group meeting • Provide technical session webinars prior to users group meetingAgenda topics for consideration:• Panel 2 discussions (states who have implemented and those that have not implemented)• ½ day training• Develop of Research needs statements• 1 hour Pre or post meeting for participating pooled fund states |
| **Anticipated work next quarter**:Development of a detailed scope of work for a support contract to deliver the main activities of the pooled fund.  |

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| **Significant Results:** |
| **Circumstance affecting project or budget. (Please describe any challenges encountered or anticipated that** **might affect the completion of the project within the time, scope and fiscal constraints set forth in the** **agreement, along with recommended solutions to those problems).** |

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| **Potential Implementation:**  |