**TRANSPORTATION POOLED FUND PROGRAM**

**QUARTERLY PROGRESS REPORT**

Date: 30 January 2017

Lead Agency : Louisiana Department of Transportation & Development

**INSTRUCTIONS:**

*Project Managers and/or research project investigators should complete a quarterly progress report for each calendar quarter during which the projects are active. Please provide a project schedule status of the research activities tied to each task that is defined in the proposal; a percentage completion of each task; a concise discussion (2 or 3 sentences) of the current status, including accomplishments and problems encountered, if any. List all tasks, even if no work was done during this period.*

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| **Transportation Pooled Fund Program Project #**  *(i.e, SPR-2(XXX), SPR-3(XXX) or TPF-5(XXX)*  TPF-5(273) | | **Transportation Pooled Fund Program - Report Period:**  □Quarter 1 (January 1 – March 31)  □ Quarter 2 (April 1 – June 30)  □Quarter 3 (July 1 – September 30)  X Quarter 4 (October 1 – December 31) | |
| **Project Title:**  **Latin American Trade and Transportation Studies** | | | |
| **Name of Project Manager(s):**  **Laura Phillips** | **Phone Number:**  (225) 379-1787 | | **E-Mail**  **Laura.Phillips@la.gov** |
| **Lead Agency Project ID:**  **13-ITTS** | **Other Project ID (i.e., contract #):**  **2000004871/H.005319.5** | | **Project Start Date:**  **1 Dec 2012** |
| **Original Project End Date:**  **30 Jun 2017** | **Current Project End Date:**  **31 Nov 2017** | | **Number of Extensions:**  **0** |

Project schedule status:

x On schedule □ On revised schedule □ Ahead of schedule □ Behind schedule

Overall Project Statistics:

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| **Total Project Budget** | **Total Cost to Date for Project** | **Percentage of Work**  **Completed to Date** |
| $1,519,083 |  |  |

***Quarterly*** Project Statistics:

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| **Total Project Expenses**  **and Percentage This Quarter** | **Total Amount of Funds**  **Expended This Quarter** | **Total Percentage of**  **Time Used to Date** |
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| **Project Description**:  **OBJECTIVES:**  The purpose of ITTS is to estimate trade volumes with Latin America and other international trade, evaluate infrastructure investments needed to support growth in international trade, and develop strategies to guide infrastructure investments. The overall goal is to help the Southeastern Transportation Alliance states develop their competitive advantages to capture trade opportunities and the associated economic benefits.    The scope of work will consist of, but not be limited to, the following:   * Update the Latin America Trade and Transportation Study but expand to include all international trade. * Organize and facilitate workshops attended by ITTS member states to review trade forecasts and freight flows, and to present and compare member state transportation plans to ensure proper coordination. * Organize and sponsor an annual “Freight in the Southeast” conference to provide a continuing education and peer exchange opportunity for member states. * Within budgetary allowances, provide support to member states such as speaking at member state conferences, offering expert advice, etc. * Provide technical assistance in meeting the requirements of MAP-21 including but not limited to State Freight Plans, Freight networks and identifying Regional Freight corridors. |

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| **Progress this Quarter (includes meetings, work plan status, contract status, significant progress, etc.):**  Network   * Continued work with Member state on the SHIFT Training element, with materials posted online, and final deliverables were submitted to member states for approval   Data   * Continued Tableau view data development. The FAF4.3 database has been developed, and worked with peer states to examine how the data was shared and accessed. Completed international geography, and most of the domestic geography fields. * Worked with States on accessing published tableauwork books   Meetings   * Revised ITTS Work plan for upcoming Fiscal Year which Members approved * Continued to negotiate room block for ITTS Freight in the Southeast Conference * Made two presentations in Jackson Mississippi, (Panama Canal and River ports) posted online (<http://ittsresearch.org/ITTS-Presentations.html>) * Attended AAPA meeting in New Orleans * Attended the FHWA Megaregion meeting in Memphis as well as meet with Mississippi DOT Commissioner * Continued work on the ITTS Freight in the Southeast conference (speakers, budget, room blocks, etc., for ITTS Freight in the Southeast Conference) * ITTS monthly conference (preparation and participation)   Communications   * Webinar on FEAT model for ITTS member states * Working Paper 2 - [Current Trade Trends Between the ITTS Member States and Cuba](http://ittsresearch.org/adobe/ITTS%20-%20wp%202%20-%20ITTS-cuba%20trade.pdf) (October 2016) posted on the ITTS Website * Organized the 3-D Printing paper webinar and shared materials with states for review * Posted the Panama Canal expansion paper * Posted the finished Truck Parking paper * Published a 4th Quarter newsletter |
| **Anticipated work next quarter**:  Network   * Finalize SHIFT Model Training Scenarios   Data   * Tableau for State DOT’s – initial State/Corridor Dashboards available to states with training materials   Communications   * ITTS newsletter * Publish paper on * FEAT Training for member states * 3d Printing paper published * Initial Container on Barge literature review draft   Service to States   * As requested |

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| **Significant Results:**     * Hired Judy Toups as an Administrative Assistant * Released Truck Parking Paper * ITTS Conference documents signed and approved * SHIFT Training released to ITTS member states |
| **Circumstance affecting project or budget. (Please describe any challenges encountered or anticipated that**  **might affect the completion of the project within the time, scope and fiscal constraints set forth in the**  **agreement, along with recommended solutions to those problems).** |

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| **Potential Implementation:** |