**TRANSPORTATION POOLED FUND PROGRAM**

**QUARTERLY PROGRESS REPORT**

Lead Agency (FHWA or State DOT): \_\_\_\_FHWA\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**INSTRUCTIONS:**

*Project Managers and/or research project investigators should complete a quarterly progress report for each calendar quarter during which the projects are active. Please provide a project schedule status of the research activities tied to each task that is defined in the proposal; a percentage completion of each task; a concise discussion (2 or 3 sentences) of the current status, including accomplishments and problems encountered, if any. List all tasks, even if no work was done during this period.*

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| **Transportation Pooled Fund Program Project #**  *5(365)* | | **Transportation Pooled Fund Program - Report Period:**  □Quarter 1 (January 1 – March 31)  □Quarter 2 (April 1 – June 30) 2017  □Quarter 3 (July 1 – September 30)  XQuarter 4 (October 1 – December 31) 2017 | |
| **Project Title:**  **2018 National Hydraulic Engineering Conference** | | | |
| **Name of Project Manager(s):**  **Cynthia Nurmi** | **Phone Number:**  **(404) 895-0996** | | **E-Mail**  cynthia.nurmi@dot.gov |
| **Lead Agency Project ID: 5(365)** | **Other Project ID (i.e., contract #):** | | **Project Start Date:**  May 16, 2017 |
| **Original Project End Date:** | **Current Project End Date:**  **May 16, 2022** | | **Number of Extensions:** |

Project schedule status:

□ On schedule □ On revised schedule □ Ahead of schedule X Behind schedule

Overall Project Statistics:

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| --- | --- | --- |
| **Total Project Budget** | **Total Cost to Date for Project** | **Percentage of Work**  **Completed to Date** |
| $41,742.00 | $0 | 5 |

***Quarterly*** Project Statistics:

|  |  |  |
| --- | --- | --- |
| **Total Project Expenses**  **and Percentage This Quarter** | **Total Amount of Funds**  **Expended This Quarter** | **Total Percentage of**  **Time Used to Date** |
| $0 | $0 | 5 |
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| **Project Description**:  The National Hydraulic Engineering Conference is a biennial conference which presents updates and findings from  transportation related hydraulic engineering research, case studies, and best practices. The conference is attended by  200 decision makers and practitioners in transportation hydraulic engineering.  The Steering Committee for the conference consists of representatives from the AASHTO Technical Committee on  Hydrology and Hydraulics, TRB subcommittees on Hydrology and Hydraulics and Stormwater, FHWA, and the host state. |

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| **Progress this Quarter (includes meetings, work plan status, contract status, significant progress, etc.):**  ODOT received bids for the conference hotel from various hotels. The Steering Committee selected the Hyatt Regency as the best proposal.  ODOT continued to finalize an agreement with Ohio State University to facilitate the conference. |
| **Anticipated work next quarter**:  Finalize hotel contract. Send out a Save – the – Date and a call for abstracts. |

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| **Significant Results:**  **Progress was made on conference location and date.** |
| **Circumstance affecting project or budget. (Please describe any challenges encountered or anticipated that**  **might affect the completion of the project within the time, scope and fiscal constraints set forth in the**  **agreement, along with recommended solutions to those problems).**  The delay in an agreement between ODOT and OSU has delayed the signing of a hotel contract and the sending  out of a Save-the-Date and a Call for Abstracts. |

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| **Potential Implementation:** |