Sample

FHWA TRANSFER REQUEST

Type of Transfer Request: Funds to a DOT Agency or Federal Department

In accordance with provisions of title 23 U.S.C., the State transportation department indicated below requests that Federal-aid Highway Program contract authority and obligation authority be transferred as shown.

Requesting Agency: Virginia Department of Transportation

Transfer Request Contact:
Name: George Mason
Title: Research Director, VDOT
Telephone: (804) 653-2517
Email: george.mason@state.virginia.gov

Tracking Numbers

State	FHWA

Item #	Description of Fund - From	Fiscal Year	Program Code	Demo ID or Urban Area Code	Amount
1	Statewide Planning and Research	2008	L560		$54,625.20
2	Statewide Planning and Research	2005	H560		$45,374.80
3					
4					
5					
6					
7					
8					
9					
10					
				TOTAL FROM	$100,000.00

From Item #	Description of Entity - To	Amount
1	SP&R--HRDI-10	$54,625.20
2	SP&R--HRDI-10	$45,374.80
	TOTAL TRANSFER	$100,000.00

Enter Item # (above), Project Description, Urban Area or other additional information

Transfer funds for Pooled Fund Project TPF-5(178), Implementation of the Asphalt Mixture Performance Tester (AMPT) for Superpave Validation

For transfer of contract authority and obligation authority

Has the State entered into an agreement with the agency indicated above to receive, obligate, expend and manage these funds for specified project(s)? ☐ Yes ☐ No

OCFO Comments

STATE DEPARTMENT OF TRANSPORTATION

I certify that the funds requested for transfer are in accordance with the applicable provisions of title 23 U.S.C.; that the funds are unobligated and uncommitted; and that the percentage of funds to be transferred combined with previous transfers does not exceed the permissible amount eligible for transfer under the affected program categories according to applicable State and Federal laws and regulations. Where applicable, concurrence from affected Metropolitan Planning Organizations and other agencies has been obtained and recorded in this office. Further, I certify that I have the authority to approve the transfer of Federal-aid Highway program funds.

Research Director, VDOT
Title of Approving Official

7/15/2008
Date of Approval

FHWA DIVISION ADMINISTRATOR CONCURRENCE

I certify that I have reviewed the request to transfer funds as itemized above; that this request is in accordance with provisions of title 23 U.S.C. and FHWA policy and procedures; and I have the authority to approve transfer of Federal-aid Highway program funds.

Division Administrator
Title of Approving Official

7/23/2008
Date of Approval

Form FHWA-1576 01/2008