**HSM Implementation Pooled Fund Study**

**TPF-5(255)**

**Quarterly Report**

**October – December 2014**

**Participating Agencies:** CA, ID, IL, LA, NC, KS, OH, OK, OR, MS, PA, MO, NV, WA, WV, and WI

**Total Funds Committed:** $1.075,000

**Total Funds Transferred to FHWA:** $875,078

**Total Funds Obligated:** $447,797

**Activities accomplished during Reporting Period (October 1 – December 31, 2014):**

* Web meeting of Pooled-Fund State representatives held 10/14/2014 to review status of priority projects and for preliminary discussion of additional priority projects. Meeting summary distributed 10/16/2014.
* “Scale and Scope of HSM Implementation in the Project Development Project”:
  + Project kickoff meeting held 10/1/2014
  + Webinar held 11/6/2014 for contractor and participating States to exchange information and ideas on project
  + Contractor delivered draft Annotated Outline 11/22/2014
  + Participating States and FHWA provided review comments 12/5/2014
  + Contractor delivered draft response to comments 12/22/2014
* Negotiations between AASHTO and FHWA proceeded on Cooperative Agreement under which a Work Order would be issued to conduct a survey of HSM implementation status and resource needs. Since negotiations were not completed during this period, it was not possible to execute the Work Order.

**Activities planned for next quarter (January 1 – March 31, 2015)**:

* Hold 2/24/2015 web meeting of Pooled-Fund State representatives to provide update on “Scale and Scope” project and to continue discussions of additional priority projects.
* “Scale and Scope of HSM Implementation in the Project Development Project”:
  + Contractor will deliver Final Annotated Outline and final response to comments on the draft on 1/2/2015.
  + Contractor will proceed with drafting the informational guide.
  + Contractor will brief Pooled-Fund States during 2/24/2015 Pooled-Fund Study meeting
* If AASHTO-FHWA Cooperative Agreement is executed, proceed with negotiation of Work Order for survey of HSM implementation and resource needs assessment. Consider alternative contracting mechanisms to conduct this work and discuss options with Pooled-Fund States during 2/24/2015 meeting.