

## TRANSPORTATION POOLED FUND PROGRAM QUARTERLY PROGRESS REPORT

Lead Agency (FHWA or State DOT): Mississippi Department of Transportation

**INSTRUCTIONS:**

*Project Managers and/or research project investigators should complete a quarterly progress report for each calendar quarter during which the projects are active. Please provide a project schedule status of the research activities tied to each task that is defined in the proposal; a percentage completion of each task; a concise discussion (2 or 3 sentences) of the current status, including accomplishments and problems encountered, if any. List all tasks, even if no work was done during this period.*

<b>Transportation Pooled Fund Program Project #</b> <i>(i.e., SPR-2(XXX), SPR-3(XXX) or TPF-5(XXX))</i>  TPF-5(390)	<b>Transportation Pooled Fund Program - Report Period:</b> <input type="checkbox"/> Quarter 1 (January 1 – March 31) <input type="checkbox"/> Quarter 2 (April 1 – June 30) <input checked="" type="checkbox"/> Quarter 3 (July 1 – September 30) <input type="checkbox"/> Quarter 4 (October 1 – December 31)	
<b>Project Title:</b> Institute for Trade and Transportation Studies (ITTS)		
<b>Name of Project Manager(s):</b>	<b>Phone Number:</b>	<b>E-Mail</b>
<b>Lead Agency Project ID:</b> 2019 ITTS IDIQ Master Contract	<b>Other Project ID (i.e., contract #):</b>	<b>Project Start Date:</b> 12/6/2018
<b>Original Project End Date:</b> 12/6/2023	<b>Current Project End Date:</b> 12/6/2023	<b>Number of Extensions:</b> 0

Project schedule status:

On schedule
  On revised schedule
  Ahead of schedule
  Behind schedule

Overall Project Statistics:

Total Project Budget	Total Cost to Date for Project	Percentage of Work Completed to Date
\$1,631,800.00	\$834,339.43	

Quarterly Project Statistics:

Total Project Expenses and Percentage This Quarter	Total Amount of Funds Expended This Quarter	Total Percentage of Time Used to Date

**Project Description:**

The purpose of ITTS is to support member states in developing their competitive advantages to capture trade opportunities and economic benefits through improved transportation planning, investments, collaboration, and operations.

ITTS provides the following services towards achieving its purpose.

- Provide a platform for regional collaboration
- Inform members of current and anticipated freight trends
- Develop effective freight planning tools for member states
- Identify and nurture close and collaborative working relationships with relevant federal and state agencies, associations, academic institutions, and private sector firms, to keep abreast of developments in freight planning and trade, and to enhance the outcomes of work on common interests
- Assist member state DOTs to integrate freight planning into their core business procedures
- Partner with other organizations, including, but not limited to, public agencies, private firms, multi-state coalitions, and industry associations, to advance freight planning through research and collaboration

**Progress this Quarter (includes meetings, work plan status, contract status, significant progress, etc.):*****Meetings***

- ITTS Monthly Status/Technical Advisory Committee Meetings
- ITTS Annual Business Meeting
- FFY2021 Work Plan Project #1 – Regional Freight Bottleneck Assessment Progress Meetings
- FFY2021 Work Plan Project #3 – LATTTS Update – Phase I Progress Meetings
- FFY2022-2023 Work Plan Project #3 – 2022 Freight in the Southeast Conference Coordination Meetings

***Work Plan Status/Progress***

- FFY2021 Work Plan Administration – Coordination with the Technical Advisory Committee/steering committees/consultants/MDOT Information Systems for the following work plan projects included meetings/communications/activities as follow
  - Project #1 – Regional Freight Bottleneck Assessment
    - Continued needs and opportunities task
    - Continued final GIS tool and documentation/training task
  - Project #3 – LATTTS Update – Phase I
    - Continued region commodity flow, trade, freight network, economic profile task
    - Initiated final report development task
- FFY2022-2023 Work Plan Execution & Administration – Coordination with the Technical Advisory Committee/Steering committees/consultants for the following work plan projects included meetings/communications/activities as follow
  - Project #2 – Freight Impact on Economic Investment – Phase II
    - Started work assignment contract initiation
    - Ceased contract initiation after scoping negotiations
  - Project #3 – 2022 Freight in the Southeast Conference – Coordination between the ITTS Conference Planning Committee and the SASHTO Technical Program Committee for the collaborative 2022 SASHTO /ITTS Conference included the following
    - Continued planning of the multimodal tract sessions
    - Continued outreach and planning efforts with session speakers
    - Held conference
    - Initiated conference materials/financial/website review and update

**Anticipated work next quarter:**

**Meetings**

- ITTS Monthly Status/Technical Advisory Committee Meetings
- FFY2021 Work Plan Project #1 – Regional Freight Bottleneck Assessment Project Meetings
- FFY2021 Work Plan Project #3 – LATTS Update – Phase I Project Meetings

**Work Plan Activities**

- FFY2021 Work Plan Administration – Continue coordination with the Technical Advisory Committee/steering committees/consultants/MDOT Information Systems as follow
  - Project #1 – Regional Freight Bottleneck Assessment
    - Complete needs and opportunities task
    - Complete final GIS tool and documentation/training task
  - Project #3 – LATTS Update – Phase I
    - Complete region commodity flow, trade, freight network, economic profile task
    - Continue final report development task
- FFY2022-2023 Work Plan Execution & Administration – Continue coordination with the Technical Advisory Committee/steering committees/consultants/MDOT Consultant Services Unit as follow
  - Start project work assignment contract initiations
  - Project #3 – 2022 Freight in the Southeast Conference
    - Finalize conference materials/financial/website review/update

**Significant Results:**

**Work Plan Activity/Project Deliverables**

- FFY2021 Work Plan Project #1 – Regional Freight Bottleneck Assessment
  - Completed Regional Bottleneck Assessment Technical Memo
- FFY2022-2023 Work Plan Project #3 – 2022 Freight in the Southeast Conference
  - Held conference in collaboration with 2022 SASHTO Annual Conference

**Circumstance affecting project or budget. (Please describe any challenges encountered or anticipated that might affect the completion of the project within the time, scope and fiscal constraints set forth in the agreement, along with recommended solutions to those problems).**

- FFY2022-2023 Work Plan Project Initiation
  - Project #2 – Freight Impact on Economic Investment – Phase II
    - Project will be re-evaluated at a later time once there are sufficient resources to pursue the project

**Potential Implementation:**