

QUARTERLY PROGRESS REPORT 2

Study Title: Coordination of Pavement Activities in the Northeast
Project Number – TPF-5(62)

Research Agency: Connecticut Transportation Institute
179 Middle Turnpike U-202
Storrs, Connecticut 06259-5202

Project Started: July 1, 2003
Funds Programmed: \$80,240
Funds Spent & Encumbered as of 12/30/03: \$ 30,800
Period Reported: 10/1/03 – 12/30/03
Date Report Prepared: 12/30/03

Work Items: Below are listed by task the work performed during this quarter.

1. Project Management and Direction – The next Advisory Panel meeting will be held Sunday January 11, 2004 at the Annual TRB Meeting. Attachment 1 is an Agendum for the Meeting.

Policies and Procedures for the project have been drafted and comments requested from all states. Acceptance of this document will be discussed at the January Advisory Panel Meeting.

A survey of pavement technology needs in each state was conducted and completed 10/7/03. The initial results of the needs survey were presented at the NEAUPG meeting. Prior to the NEAUPG Meeting, a draft summary report of needs was developed and sent out for review and comments. The report will be discussed at the next panel meeting.

2. Coordination – We continue to experienced problems with electronic communications. We'll continue to work on overcoming these problems.

I have been contacted by FHWA staff who is seeking help in conducting the “annual” pavement management meeting in the northeast. My reply was to invite FHWA personnel to our 1/11/04 panel meeting where this issue can be presented to the Advisory Panel.

3. Website – Work on this item has begun. Information on other sites has been obtained, an outline of the website has been developed, initial data has been obtained and is being loaded into the system. Trial runs and an in-house review of the site is expected to be completed in December. Trial runs on the internet should begin in January, 2004.

4. Library – Cataloging continues. Methods to extract pavement related information via key words is being employed.

5. Technology Transfer and implementation – No work performed.

Problems Encountered: None. The project was re-budgeted to provide funds to conduct the pavement technology needs survey.

Significant Findings: None

Anticipated work for Next Quarter:

- 1 – Finalize pavement technology needs survey.
- 2 – Finalize Policies and Procedures.
- 3 – Complete draft website and initiate trial usage of the website.

Prepared by _____
Charles E. Dougan, December 30, 2003

AGENDUM
Advisory Panel Meeting for the Project
“Coordination of Pavement Activities in the Northeast”

Date – January 11, 2004
Time – 9:00-11:00 AM
Place - Omni Shoreham Hotel
Diplomat Room

Order of Business

1. Review of Minutes of the 8/14/03 Advisory Panel Meeting.
2. Summary of work to date.
3. Any communication problems???
4. Review and acceptance of draft Policies and Procedures.
5. Review and acceptance of Pavement Technology Needs Survey.
---- Action Item ????
6. FHWA request to aid in conducting “annual” Pavement Management Meeting.
7. Other Business. Project Continuation.
8. Adjourn – 11:00 AM.