# HSM Implementation Pooled Fund Study

TPF-5(255)

## Notes 10/26

The call started with an announcement about the Annual meeting scheduled for January 14, 2013 in Washington DC at the Keck Center from 9-12:30pm. The travel arrangements will be handled by FHWA Office of Safety. One representative from each state will be covered for travel. Agenda items may include:

Participants:

Srini Raghavan UNC

Carol Tan FHWA

Ana Marie Eigen FHWA

Matt Warren OK

Dave Engstrom FHWA

Daniel Helms MS

Mike Colety NV

Kevin Haas OR

Rosalie Ray Volpe

Karin Bauer MRI

Daniel Carter UNC

Ray Krammes FHWA

Priscilla Tobias IL

Clayton Chen FHWA

Chuck Reider NV

Luisa Paiewonsky Volpe

Lee Biernbaum Volpe

1. SPF project presentations
2. Workplan review (future objectives, goals, and activities)
3. HSM Lead State Coordination
4. Additional research efforts

The SPF Development Workshop instructed by Ezra Hauer previously discussed on the last call TPF in August is scheduled for January 12-13, 2013 at the Wardman Marriott in DC. The TPF participants who expressed interests in attending this session to date are: KS, WA, OK, IL, OH, MO, MS, NV, and FHWA. (OR opted out of their initial request)

Travel for two representatives from each state will be covered by FHWA through the HSIS contract. An additional workshop is being considered for the spring 2013 and several states also have expressed interest in attending as follows: CA, ID, OR, PA, NH,

The workshop and the annual meeting are two separate events taking place during the week of TRB. We will need the names of the people who will be coming to the annual meeting for each of the participating states. Teleconferencing will also be available for the meeting for those not able to attend. If you are attending the workshop and/or the annual meeting FHWA will cover hotels and per diem from Friday to Wednesday, but not TRB. Roundtrip flight arrangements will be coordinated to accommodate schedules as appropriate.

A separate email will be sent to designated workshop participants with specific information about the excel computer requirements as advised by Ezra Hauer.

The current projects are proceeding as follows:

Work on the SPF Guidebooks includes development and submission of the final outline and draft executive summary for the Decision tree document to FHWA and the TAG. Comments are coming in and will be incorporated by UNC. The draft executive summary for the ‘How to’ guide will be submitted for in early November to FHWA and the TAG. The drafts were also shared with Geni Bahar and Volpe to review. UNC looks forward to development of the first draft of the reports by the annual meeting

The SPF Needs Assessment memo was submitted to FHWA and the TAG for review and comment prior to the call. Responses are due to Volpe by 11/16.