**TRANSPORTATION POOLED FUND PROGRAM**

**QUARTERLY PROGRESS REPORT**

Date: 4 February 2015

Lead Agency : Louisiana Department of Transportation & Development

**INSTRUCTIONS:**

*Project Managers and/or research project investigators should complete a quarterly progress report for each calendar quarter during which the projects are active. Please provide a project schedule status of the research activities tied to each task that is defined in the proposal; a percentage completion of each task; a concise discussion (2 or 3 sentences) of the current status, including accomplishments and problems encountered, if any. List all tasks, even if no work was done during this period.*

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| **Transportation Pooled Fund Program Project #**  *(i.e, SPR-2(XXX), SPR-3(XXX) or TPF-5(XXX)*  TPF-5(273) | | **Transportation Pooled Fund Program - Report Period:**  □Quarter 1 (January 1 – March 31)  □Quarter 2 (April 1 – June 30)  □Quarter 3 (July 1 – September 30)  X Quarter 4 (October 1 – December 31) | |
| **Project Title:**  **Institute for Trade and Transportation Studies - ITTS** | | | |
| **Name of Project Manager(s):**  **Dennis Decker** | **Phone Number:**  **(225) 379-1248** | | **E-Mail**  **Dennis.Decker@la.gov** |
| **Lead Agency Project ID:**  **13-ITTS** | **Other Project ID (i.e., contract #):**  **2000004871/H.005319.5** | | **Project Start Date:**  **1 Dec 2012** |
| **Original Project End Date:**  **30 Jun 2017** | **Current Project End Date:**  **30 Jun 2017** | | **Number of Extensions:**  **0** |

Project schedule status:

x On schedule □ On revised schedule □ Ahead of schedule □ Behind schedule

Overall Project Statistics:

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| **Total Project Budget** | **Total Cost to Date for Project** | **Percentage of Work**  **Completed to Date** |
| $1,519,083 | $533,907.97 | 42% |

***Quarterly*** Project Statistics:

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| **Total Project Expenses**  **and Percentage This Quarter** | **Total Amount of Funds**  **Expended This Quarter** | **Total Percentage of**  **Time Used to Date** |
| $533,907.97 (35%) | $59,620.18 | 42% |

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| **Project Description**:  **OBJECTIVES:**  The purpose of ITTS is to estimate trade volumes with Latin America and other international trade, evaluate infrastructure investments needed to support growth in international trade, and develop strategies to guide infrastructure investments. The overall goal is to help the Southeastern Transportation Alliance states develop their competitive advantages to capture trade opportunities and the associated economic benefits.    The scope of work will consist of, but not be limited to, the following:   * Update the Latin America Trade and Transportation Study but expand to include all international trade. * Organize and facilitate workshops attended by ITTS member states to review trade forecasts and freight flows, and to present and compare member state transportation plans to ensure proper coordination. * Organize and sponsor an annual “Freight in the Southeast” conference to provide a continuing education and peer exchange opportunity for member states. * Within budgetary allowances, provide support to member states such as speaking at member state conferences, offering expert advice, etc. * Provide technical assistance in meeting the requirements of MAP-21 including but not limited to State Freight Plans, Freight networks and identifying Regional Freight corridors. |

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| **Progress this Quarter (includes meetings, work plan status, contract status, significant progress, etc.):**  Network   * Began discussions with Florida and Virginia about data network integration tasks and to make sure efforts are easy to integrate into existing state freight programs   Data   * Continued working on trade statistics for member states, including both CAFTA-DR and total trade statistics. PowerPoint presentations were completed.   Communications   * Meet with MDOT to discuss the ITTS Conference in Jackson, MS, which also included a separate tour of facilities in the Biloxi area. * Participated in New Orleans RPC freight planning meeting * Participated in New Orleans Board of Trade meetings and World Trade Center meetings   Presentation for “Inland Ports and Global Markets” for the United States Conference of Mayors, Metro Ports and Export Summit in Little Rock Arkansas   * Organized AASHTO outreach to states at the Annual Conference   Service to States   * Reviewed the Missouri Freight plan. * Meet with Arkansas Staff in Little Rock * Assisted Louisiana in various MAP-21 freight questions and work on presentations   Related Tasks   * States approved the ITTS workplan for FY2016 * Book chapter submission, “A Review of Public and Private Intermodal Railroad Development in the Memphis Region” with Dan Pallerme, University of Memphis, and Chad Miller, University of Southern Mississippi, was accepted for an upcoming book on “Operational Constraints on Effective Governance of Intermodal Transport”. * Submitted a Chapter of The Maritime Industry for The Routledge Companion to NETWORK INDUSTRIES, Edited by Matthias Finger and Christian Jaag, EPFL * Began work with USM on Reshoring Study in an advisory role. . |
| **Anticipated work next quarter**:  Network   * Get contract underway with CDMSmith on Network elements * Get contract with CS underway for HERSst integration   Data   * Release Tableau view for States with integrated datasets   Communications   * ITTS newsletters * ITTS Conference * Update ITTS website with trade statistics * Attend TRB meeting and related local/national freight meetings   Service to States   * Meet with Missouri DOT Staff to discuss ITTS activities   Related Tasks   * Finalize ITTS operational structure/workplan |
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| **Significant Results:**     * Planning on the ITTS Freight Conference in Biloxi in March 2015 * Organize Workplan activities |
| **Circumstance affecting project or budget. (Please describe any challenges encountered or anticipated that**  **might affect the completion of the project within the time, scope and fiscal constraints set forth in the**  **agreement, along with recommended solutions to those problems).** |

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| **Potential Implementation:** |