



U.S. Department  
of Transportation

Federal Highway  
Administration

# Memorandum

6300 Georgetown Pike  
McLean, VA 22101

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Subject: **INFORMATION:** Transportation Pooled  
Fund Solicitation #1537 “Transportation  
Learning Network”

Date:

From: Kelly Regal, Ph.D.  
Associate Administrator for Research,  
Development, and Technology  
McLean, VA

In Reply Refer To:  
HRTM-10

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To: Lee Potter  
Division Administrator (HDA-ND)  
Bismarck, ND

This memorandum is in response to the July 15, 2020 e-mail from Kristen Sperry of your staff, requesting the waiver of the non-Federal funding match for State Planning and Research–Subpart B (SP&R–Subpart B) funds for transportation pooled fund solicitation 1537 “Transportation Learning Network”. We understand that the North Dakota Department of Transportation will be the lead agency for this project.

The proposed study meets the criteria for use of SP&R–Subpart B funds used for research and development studies without non-Federal matching funds. The approval status will be reflected on the Transportation Pooled Fund website: [www.pooledfund.org](http://www.pooledfund.org), which serves as the primary mechanism for communication regarding pooled fund studies.

It is important to remember that the lead agency contact is required to report on the status of the pooled fund study on a timely basis. The contact should indicate when a contract is signed, and electronic copies of the quarterly and final reports and other relevant study documents should be posted on the website. By doing so, the lead agency will be fulfilling its obligation to provide information to its partners on the status of the project.

Kristen Sperry, Planning and Environment Program Manager, in the North Dakota Division Office will be the Federal Highway Administration’s Technical Liaison for this study. Ms. Sperry can be reached via telephone at (701) 221-9464 or e-mail at [kristen.sperry@dot.gov](mailto:kristen.sperry@dot.gov). We hope that Ms. Sperry will have the opportunity to participate in the study activities as a technical resource to the project.

You may contact Jack Jernigan via telephone (202) 493-3363 or email at [jack.jernigan@dot.gov](mailto:jack.jernigan@dot.gov) if you have questions or need further assistance.