

Quarterly Progress Report – March 2010
For the period January 1, 2010 to March 31, 2010
ISU/FHWA Contract No. DTFH61-06-D-00023

Project Dates: September 11, 2008 – July 12, 2010 (TO 3)

Project Title: CP Road Map Administrative Support Contract
(Task Order No. 3 – Continue Activities to Initiate CP Road Map)

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Project Monitor: Peter Kopac, 202-493-3151, email: peter.kopac@dot.gov

Project is on schedule: Yes
Project is within budget: Yes
Problems (current or anticipated): None

Products and tangible results this quarter (reports/articles written, oral reports/interviews given):
None

Interaction with Technical Monitor and/or Project Advisory Committee:

- Conference call with the Pooled Fund group on March 17, 2010
- Reconvened the CP Road Map Design Track Leadership Team, developed the agenda, and conducted the track leadership meeting via teleconference on January 6, 2010. Developed meeting minutes and a draft of the updated Design Track framework.
- Reconvened the CP Road Map Surface Characteristics Track Leadership Team, developed the agenda, and conducted the track leadership meeting via teleconference on February 10, 2010.
- Held a sustainability Track Leadership conference call on February 26, 2010.

Brief summary of this quarter's research and activities pertaining to the project:

- Follow up with industry and DOT representatives to establish a time to meet and discuss the Road Map
- Priority Tracks:
 - Reconvened the Track Leadership Teams for the Mix Design on February 13, 2010, Design on January 6, 2010, Surface Characteristics on March 17, 2010 and Sustainability on February 26, 2010 through conference calls and web meetings.
 - Implement changes to each Track Leadership's key areas of concentration and committee membership as necessitated by the conference call
 - Distribute conference call minutes to the Leadership Team
 - Update each Track framework and re-post it on the CP Road Map website.
- Worked on development of a specific communications and marketing plan for the Road Map
- Implement changes to the Design Track Leadership's key areas of concentration and subcommittee membership as necessitated by the conference call
- Distribute minutes to the Leadership Team and also forward to the National Center for Concrete Pavement Technology.
- Update the Design Track framework and repost it on the CP Road Map website.
- Developed draft flyer on CP Road Map
- Convene Surface Characteristics Track Leadership Team conference call.

- Integrate changes into the SC Track framework based on the results of the conference call held on March 17, 2010.
- Update website including notice of the Fall 2010 sustainability conference and added sustainably track.
- Work has started on preparing a sustainability manual of practice.
- A sustainability manual of practice webmeeting was held in January 29, 2010.

Main emphasis for next quarter:

- Continue to work to set up discussions for industry and DOT interaction
- Complete development of the communications plan and undertake the initial implementation activities
- Will provide update status report to NC2 committee on April 6, 2010 in Savannah, Georgia
- Add additional MAP Briefs
- Hold an Executive Committee web meeting scheduled for April 19, 2010
- Develop an accomplishment report showing administrative activities completed and future challenges
- Update the website
- Finalize updated framework for Surface Characteristics Track.
- Complete follow up questions and concerns.
- Implement changes to the Design Track Leadership’s key areas of concentration and subcommittee membership as necessitated by the conference call of January 6, 2010.
- Set up a conference call with Pennsylvania DOT tentatively scheduled for April 22, 2010.
- Set up conference call with all track leadership groups including Business Track.
- It is planned to hold regular webmeetings on the sustainability track and invite researchers around the country to participate.

Task #	Task Description	Completion Date Expected/Actual	% of Task Completed
A	Support Executive Committee & Pool Fund Committee	7/12/10	70%
B	Support Research Track Teams	7/12/10	70%
C	Conduct Communications and Outreach Activities	7/12/10	60%

FEDERAL HIGHWAY ADMINISTRATION
DTFH6106D00023
CP ROAD MAP ADMINISTRATION SUPPORT: TASK ORDER #3

PROGRESS SCHEDULE

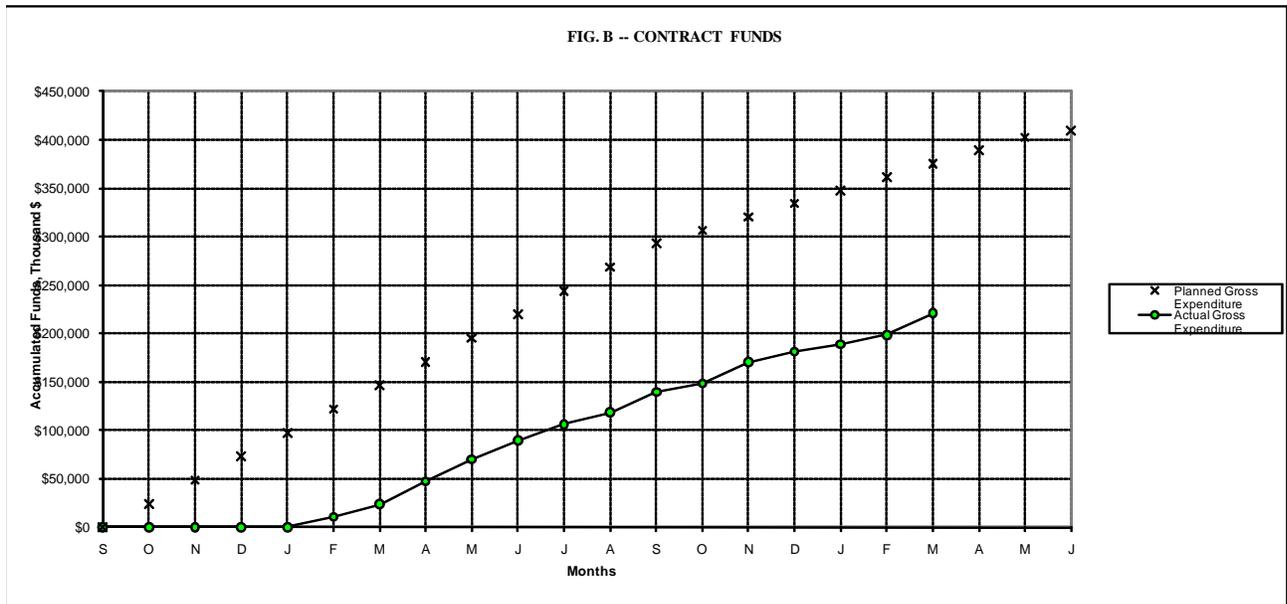
Research Agency
Principal Investigator

Concrete Pavement Technology Center/Iowa State University
Paul Wiegand

FY 2010
Qtr 3/31/10

Professional Staffing Hours Worked Calculation															
Staff	Qtr Ending 12-31-08		Qtr Ending 03-31-09		Qtr Ending 6-30-09		Qtr Ending 9-30-09		Qtr Ending 12-31-09		Qtr Ending 03-31-10		Qtr Ending 6-30-10		
	Planned	Actual	Planned	Actual	Planned	Actual	Planned	Actual	Planned	Actual	Planned	Actual	Planned	Actual	
Tom Cackler	41	0	41	40.99	41	61.5	41	86.35	82.83	74.54	82.83	61.28	82.83		
Peter Taylor	50	0	50	49.98	50	74.98	50	74.98	78.32	70.13	78.32	100.5	78.32		
Paul Wiegand	70.5	0	70.5	70.46	70.5	85.2	70.5	126.37	94.55	60.8	94.55		94.55		
Sharon Prochnow	46	0	46	45.99	46	68.99	46	72.43	10.33	10.3	10.33	11.12	10.32		

FIG. A -- OVERALL PROJECT SCHEDULE



Funds Expended	54%
Contract Amount	\$409,588
Expended this Quarter	\$39,294
Total Exp. to Date	\$220,817
Balance	\$188,771