**TRANSPORTATION POOLED FUND PROGRAM**

**QUARTERLY PROGRESS REPORT**

Date: 6 July 2015

Lead Agency : Louisiana Department of Transportation & Development

**INSTRUCTIONS:**

*Project Managers and/or research project investigators should complete a quarterly progress report for each calendar quarter during which the projects are active. Please provide a project schedule status of the research activities tied to each task that is defined in the proposal; a percentage completion of each task; a concise discussion (2 or 3 sentences) of the current status, including accomplishments and problems encountered, if any. List all tasks, even if no work was done during this period.*

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| **Transportation Pooled Fund Program Project #***(i.e, SPR-2(XXX), SPR-3(XXX) or TPF-5(XXX)*TPF-5(273) | **Transportation Pooled Fund Program - Report Period:**□ Quarter 1 (January 1 – March 31)X Quarter 2 (April 1 – June 30)□Quarter 3 (July 1 – September 30)□ Quarter 4 (October 1 – December 31) |
| **Project Title:****Latin American Trade and Transportation Studies** |
| **Name of Project Manager(s):****Dennis Decker** | **Phone Number:****(225) 379-1248** | **E-Mail****Dennis.Decker@la.gov** |
| **Lead Agency Project ID:****13-ITTS** | **Other Project ID (i.e., contract #):****2000004871/H.005319.5** | **Project Start Date:****1 Dec 2012**  |
| **Original Project End Date:** **30 Jun 2017** | **Current Project End Date:** **30 Jun 2017** | **Number of Extensions:** **0** |

Project schedule status:

x On schedule □ On revised schedule □ Ahead of schedule □ Behind schedule

Overall Project Statistics:

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| **Total Project Budget** |  **Total Cost to Date for Project** |  **Percentage of Work**  **Completed to Date** |
| $1,519,083 |  $657,845.28 |  56% |

***Quarterly*** Project Statistics:

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| **Total Project Expenses**  **and Percentage This Quarter** |  **Total Amount of Funds** **Expended This Quarter** | **Total Percentage of**  **Time Used to Date** |
| $657,845.28 (43%) | $46,708.79 | 56% |

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| **Project Description**:**OBJECTIVES:**The purpose of ITTS is to estimate trade volumes with Latin America and other international trade, evaluate infrastructure investments needed to support growth in international trade, and develop strategies to guide infrastructure investments. The overall goal is to help the Southeastern Transportation Alliance states develop their competitive advantages to capture trade opportunities and the associated economic benefits.   The scope of work will consist of, but not be limited to, the following:* Update the Latin America Trade and Transportation Study but expand to include all international trade.
* Organize and facilitate workshops attended by ITTS member states to review trade forecasts and freight flows, and to present and compare member state transportation plans to ensure proper coordination.
* Organize and sponsor an annual “Freight in the Southeast” conference to provide a continuing education and peer exchange opportunity for member states.
* Within budgetary allowances, provide support to member states such as speaking at member state conferences, offering expert advice, etc.
* Provide technical assistance in meeting the requirements of MAP-21 including but not limited to State Freight Plans, Freight networks and identifying Regional Freight corridors.

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| **Progress this Quarter (includes meetings, work plan status, contract status, significant progress, etc.):**Network* States agreed on the CDMSmith contract to develop a regional sketch planning model

Data* Posted state based international trade on website
* Presentation to states on freight data and planning at ITTS Annual meeting

Communications* Conference materials posted on the ITTS Website.
* Followup from ITTS Conference
* Work on new work plan for FY 2016 for member state review
* Organize ITTS Summer meeting in Little Rock, Arkansas

Service to States* Meet with Florida DOT to discuss ITTS Work elements, discussed freight rate research
* Did Port of New Orleans Tour with LADOTD staff to discuss local traffic needs
* Attended LADOTD Freight Advisory Council meeting

 Related Tasks* Attended Critical Commodities Conference
* Attended New Orleans RPC Freight Meeting
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| **Anticipated work next quarter**:Network* Get States review of the network for the CDMSmith and prioritize regional freight network

Data * Purchase Tableau Desktop license for each member state
* Trade data posted online and submitted to states

Communications * Assist in planning the next ITTS Freight in the Southeast Conference – LADOTD is the lead state
* ITTS newsletter
* Attend the SASHTO Annual meeting to make report at ITS Board of Directors Meeting
* Set up webinars for states on freight performance measures

Service to States* Travel to Florida to speak at data conference

Related Tasks* CFS Conference planning activities
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| **Significant Results:** * Singed contract work with CDMSmith for regional network
* States approved ITTS Workplan at Summer Meeting in Little Rock
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| **Circumstance affecting project or budget. (Please describe any challenges encountered or anticipated that** **might affect the completion of the project within the time, scope and fiscal constraints set forth in the** **agreement, along with recommended solutions to those problems).** |

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| **Potential Implementation:**  |