**HSM Implementation Pooled Fund Study**

**TPF-5(255)**

<https://www.pooledfund.org/Details/Study/484>

**Quarterly Report**

**April – June 2020**

**Participating Agencies:** CA, CT, ID, IL, KS, LA, MI, MS, MO, NV, NJ, NC, OH, OK, OR, PA, TX, UT, WA, WV, and WI

**Total Funds Committed:** $1,555,000

**Total Funds Transferred to FHWA:** $1,457,093

**Total Funds Obligated:** $ 950,261

**Transferred Unobligated Funds:** $ 506,832

**Activities Accomplished During Reporting Period (April 1 – June 30, 2020):**

* + During this reporting period, a meeting was held on April 22. During this meeting, a presentation on the completed final report and two noteworthy applications on the Safety Analysis Needs Assessment for TSMO was made. Also, a kick-off presentation on the HSM Case Studies project was made to solicit potential case studies and possible pooled fund representatives to serve on case study review panel. An update on the Countermeasure Service Life project was also provided.
  + A performance work statement for the Countermeasure Service Life project was advertised, and a contractor was selected on June 23.
* Completed projects:
  + “Safety Analysis Needs Assessment for PBPD and TSMO” project:
    - Final Report and two practical approaches guides were completed on November 30. When attempting to post these documents, it was found that these documents needing additional remediation to make them compliant with Section 508 accessibility standards. These documents were uploaded to the pooled fund site as well as here FHWA’s [website](https://safety.fhwa.dot.gov/rsdp/hsm.aspx).
* Updates on ongoing projects:
  + HSM Case Studies
    - A presentation on the project to develop ten cases studies highlighting HSM Part B and C methods and corresponding tools was made by the contractor (VHB) on April 22, including a request for potential case study submissions and a solicitation for pooled fund members to serve on the case study review panel.
  + Development of Data Dictionary
    - Research into existing data dictionaries was initiated, to help in the preparation of a statement of work. A statement of work is planned to be developed and awarded by fall 2020.
  + Safety Countermeasure Service Life Guide
    - A statement of work was advertised and awarded in June, with a kick-off meeting with the contractor (ICF) held July 6. The contractor will begin drafting a list of state DOT representatives (including some from the pooled fund) to serve on an expert panel.

**Activities Planned for Next Quarter (July 1 – September 30, 2020)**:

* A kick-off meeting with the contractor selected for the Countermeasure Service Life is scheduled for July 6. An expert panel to be involved (including pooled fund representatives) will be selected (anticipated August).
* A meeting with a focus group from the pooled fund to evaluate potential HSM Case Studies will occur (anticipated August).
* FHWA will begin work to initiate a new HSM2 Implementation Pooled Fund Study (anticipated to begin January 2021).