



U.S. Department
of Transportation

Federal Highway
Administration

Memorandum

6300 Georgetown Pike
McLean, VA 22101

Subject: **INFORMATION:** Transportation Pooled
Fund (TPF) Solicitation #1555 “Clear Roads
Winter Highway Operations Phase III Pooled
Fund”

Date:

From: Kelly Regal, Ph.D.
Associate Administrator for Research,
Development, and Technology
McLean, VA 22101

In Reply Refer To:
HRTM-10

Prepared By: Tricia Sergeson, PMP
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To: Wendall Meyer
Division Administrator (HDA-MN)
St. Paul, MN

This memorandum is in response to the May 27, 2021 email from Andrew Emanuele of your staff, requesting the waiver of the non-Federal funding match for State Planning and Research, Subpart B (SPR-B) funds for TPF project solicitation number 1555, “Clear Roads Winter Highway Operations Phase III Pooled Fund.” We understand that the Minnesota Department of Transportation will be the lead agency for this project and Debbie Sinclair will be the lead agency contact.

The proposed study meets the criteria for use of SPR-B funds used for research and development studies without non-Federal matching funds. The approval status will be reflected on the TPF website: www.pooledfund.org, which serves as the primary mechanism for communication regarding pooled fund studies.

It is important to remember that the lead agency contact is required to report on the status of the pooled fund study on a timely basis. The lead agency contact should notify Tricia Sergeson via email at patricia.sergeson@dot.gov and Masha Shelton via email at masha.shelton.ctr@dot.gov when the contract is signed. Electronic copies of the quarterly and final reports and other relevant study documents are posted on the TPF website. By doing so, the lead agency will be fulfilling its obligation to provide information to its partners on the status of the project.

Tony Coventry, Transportation Specialist, in the Office of Transportation Operations will be the Federal Highway Administration's technical liaison for this study. Mr. Coventry can be reached via telephone at (202) 366-0754 or via email at tony.coventry@dot.gov. We hope that Mr. Coventry will have the opportunity to participate in the study activities as a technical resource to the project.

You may contact Tricia Sergeson if you have questions or need further assistance.