

Transportation Learning Network

A Partnership of DOTs and Universities

UPPER GREAT PLAINS
TRANSPORTATION INSTITUTE
NORTH DAKOTA STATE UNIVERSITY

TRANSPORTATION LEARNING NETWORK – QUARTERLY REPORT

From: Jody Bohn, North Dakota State University, Upper Great Plains Transportation Institute,
jody.bohn@ndsu.edu (701) 231-7938

To: ND DOT

Contract: TLN Regional Pooled Fund Study SPR-3(099)

Period of Performance: April 2007 – June 2007

Programming Committee

- April 18-19, 2007
 - SDSU added to TLN, Implementation of Phase II Training Enhancement Project, Non-member participation policy, Updating website to include each site, site capacity, photos of site locations, site address and directions, site telephone number, photo is and site POC, Implementing TLN Content Server security stipulations in contracts, Website Goals – Reports, site information, flyers for events, handouts for coordinators, complete certificate functions, and web-based site management, Technical Goals – E-mailing marketing and follow-up, download files from content server, content on demand (Breeze), web conferencing (Breeze or other), learning management system (Moodle), Programming Goals – Asphalt series, tribal series, NHI courses, content on demand (Adobe Connect), ATSSA training, NEPA training, GIS, construction inspection training, and flagging certification training, Technical training report for each FY to participating DOT's, FY 08 programming proposal approved, FY 08 budget approve. For more details see the attached board minutes.
- May 22, 2007
 - Debrief of May courses and events, Discussed FY08 Schedule, Discussion on new technologies, web conferencing tests going very well – will offer web conferences this fall, Reviewed upcoming events, Franklin Covey Training this month, Changes to website look for better identification of courses, Still looks promising for SDDOT to join TLN. For more details see the attached programming minutes.
- June 26, 2007
 - Discussion on FY07 events, feedback and lessons learned, A look at FY08 schedule, Leadership workshop, Certificate update, Web conferencing ready to go, Content on demand discussed, Discussion on upcoming events for July and August 07.

Event Status Report

- April – June 2007 held 42 events with 1223 participants.

Future Events

- See attached calendar for July 1 2007

Contract Issues:

- None

POC Julie Rodriguez, TLN Director, (701)231-7999 or julie.rodriguez@ndsu.edu

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Period of Performance: January 2007 – March 2007

Programming Committee

- January 16, 2007
 - Continued dialog on Content Server and it's capabilities, Discussion on security levels (fours levels) for presenters, TLN Annual Board of Directors Annual Meeting via videoconference, Continued discussion on Non-members participating in TLN events, TLN Board meeting coming up April 17-18, 2007, Discussed reporting tools on the TLN website, Debrief on recent events on TLN schedule, Review of upcoming events and any issues. For more details see the attached programming minutes.
- February 20, 2007
 - Crucial Conversations scheduled for March 7th & 9th, New workshop Work Zone Traffic Control for Maintenance Operations scheduled Feb 28, 2007 -158 participants signed up, TLN Board meeting April 07, Pre-board meeting scheduled March 13th, Overall good responses to TLN offerings – will make few changes for next year to increase attendance, Debrief on this month's events, Review of upcoming events. For more details see the attached programming minutes.
- March 20, 2007
 - Discussion of difficulties in scheduling Crucial Conversations, Work Zone workshop went very well, Discussion of March events, Review of upcoming events in April and May, Any TLN Board issues for meeting next month, Discussion on web conferencing, Discussion on TCC – Transportation Curriculum Counsel training, Discussion that sign in sheets need to mirror participant list on the system. For more details see the attached programming minutes.

Event Status Report

- January – March 2007 held 78 events with 1613 participants.

Future Events

- See attached calendar for April 2007

Contract Issues:

- None

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Period of Performance: October 2006 – December 2006

Programming Committee

- October 26, 2006
 - TLN Annual Board of Directors Annual Meeting via videoconference, Confirm and distribute details for the “Low Cost Safety Improvement” workshop hosted by the University of Wyoming, Publish April 06 meeting minutes including a list of priorities and potential training topics, Develop marketing piece that includes the calendar of TLN Events, DOT’s should review and comment on the TLN Enhancement Project Phase I report, With the content server now installed, Board needs to address procedures and policies of copyright issues and notification of recording to customers, Collect samples of copyright policies from each of the campuses, MPC may want to discuss intellectual property and copyright policies amongst themselves, Develop a job aid on how to make a podcast, respond to TLN case study. For more details see the attached programming minutes.
- November 21, 2006
 - Discussion on NDLTAP contract now being under UGPTI umbrella, Introduction of Concrete Series seminars, Review on Content Server capabilities, Scheduling of Non-TLN participants – How is this going to work?, Discussion of graduate classes, enrollment, and intent of classes, Crucial Conversation schedule, Introduction of Website tools and functions for reporting information, Update on Sandbox project, Discussion on Event ID numbers, Reviewed technical training, personal finance workshops, and concrete workshops. For more details see the attached programming minutes.
- December 19, 2007
 - Discussion on the new content server and its ability to record and stream events held over TLN, Decision on Crucial Conversation scheduling dates, UGPTI has acquired the National LTAP contract along with the ND LTAP contract as discussed previously this will have great benefits for TLN, Debrief on this month’s events, issues, and concerns, Review of upcoming events. For more details see the attached programming minutes.

Event Status Report

- October-December 2006 held 29 events with 1015 participants.

Future Events

- See attached calendar for January 2007

Contract Issues:

- None

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Period of Performance: April 2006 - June 2006

Programming Committee

- April 25, 2006
 - WYDOT and NDDOT Visits, Changes to website functions, 20006-07 Calendar, Evaluation and sign in sheets, Spring workshop review, May and June schedule, MPC Technical Training, National Transportation Week, Review from TLN Board meeting, Video streaming, podcasting, and archiving function.
- May 23, 2006
 - Update on TLN Enhancement Project, Continued discussion on event calendar, SURTC, Review of National Transportation Week, MPC Technical Training, Continued discussion on video streaming, podcasting, and archiving function.
- June 20, 2006
 - Update on TLN Enhancement Project, Review of June, July, and August schedule, Discussion on MPC Technical Training and Non-TLN participants.

Event Status Report

- April –June 2006 held 36 events with 358 participants.

Future Events

- See attached calendar for July 2006

Contract Issues:

- None

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SEP 25 2007

FHWA
BISMARCK, ND

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Period of Performance: July 2006 – September 2006

Programming Committee

- July 18, 2006
 - Discussion on online evaluations, Upcoming Events of July, Aug, and Sep., Programming ideas: Crucial Conversations, Writing Workshops, and Leaders of Character, Update on TLN Enhancement project and continued discussion on Non-TLN participants.
- August 15, 2006
 - Review of upcoming events and event requirements, NTTD Conference, TLN as a case study, Agreement between TLN & Executive Forum, Scheduling for upcoming year, Update on Sandbox App.
- September 15, 2006
 - Introduction of Terry Regan doing TLN Case Study, Crucial Conversations agreement, TANDBERG Content Server, New technologies, Upcoming events.

Event Status Report

- July-September 2006 held 24 events with 609 participants.

Future Events

- See attached calendar for October 2006

Contract Issues:

- None

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